

Friendship Cruising Club

Affiliated to: IWA; AWCC



website: friendshipcruisingclub.org

email: friendshipcruisingclub@gmail.com

FRIENDSHIP CRUISING CLUB DATA PRIVACY POLICY

1. About this Policy

1.1. This policy explains when and why we, the Friendship Cruising Club (FCC), collects personal information about the members of, how we use it and how we keep it secure and your rights in relation to it.

1.2. We may collect, use and store your personal data, as described in this Data Processing Policy when we collect data from you.

1.3. We reserve the right to amend this Data Processing Policy from time to time without prior notice. You are advised to check our website www.friendshipcruisingclub.org regularly for any amendments (but amendments will not be made retrospectively).

1.4. We will always comply with the General Data Protection Regulation (**GDPR**) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you

1.5. In this policy, references to “Member” relate to a member of the FCC.

1.6. This policy is effective from 25th May 2018.

2. Who are we?

2.1. We are the Friendship Cruising Club (FCC)

3. What information we collect and why

Type of information	Purpose	Legal basis of processing
Member's name, private e-mail address and club membership	Inclusion in the FCC handbook and on the FCC website Details of some FCC Officers on the website, On Board and Membership Form.	Collection of this data will be on a consent basis, managed by the FCC. The member may withdraw their consent at any time by contacting us to tell us that they no longer wish their details to appear in the handbook or website. .
Photos and videos of members	Putting on the FCC website and newsletter	Collection of this data will be on a consent basis

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4. How we protect your personal data

4.1 We will not transfer your personal data without your consent.

4.2 We will notify you promptly as soon as possible as we become aware of any breach of your personal data,

5. Who else has access to the information you provide us.

5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent.

6. How long do we keep your information,

6.1 We will hold your personal data for as long you are a member of the FCC

6.2 We will review your personal data every year to establish we are still entitled to process it. If you are no longer a member we will stop processing your personal data.

6.3 Any photographs directly linked to your identity will be deleted but general photographs taken at Club events on which you may appear will not generally be removed.

7. Your rights

7.1 You have rights under the GDPR

- to access your personal data
- to be provided with information about how your personal data is processed
- to have your personal data corrected
- to have your personal data erased in certain circumstances
- to object to or restrict how your personal data is processed

7.2 You have the right to take any complaints about how we process your personal data to - the Information Commissioner.

May 2018